



POLICIES AND PROCEDURES

Scholarship Funding and Private Pay

POLICY:

At times the State of Illinois will not award funding for an individual to receive services for numerous reasons such as:

1. They do not meet the criteria for Medicaid or
2. The person has not yet been selected for funding off the PUNS for priority of need (based upon DHS-DD criteria) through a random draw when State money is available, or
3. The person does not qualify for funding from the Illinois Department of Human Services - Division of Developmental Disabilities (DHS-DD).
4. Already enrolled in a Medicaid funded service, but does not provide funding for services requested, such as Division of Rehabilitation Services (DRS)

As a result, there are times when individuals either pay for the services themselves “Private Pay” or The Workshop provides the services at no charge as a part of its scholarship funding practices. The Workshop provides 1,200 hours of training services per year. (Five hours per day at 240 days per year). Medicaid (31U), through Illinois Department of Human Services (DHS), pays The Workshop \$11.23 per training hour. The Workshop offers Private Pay at \$10.50 per hour. The cost, then, of providing a year of training services is \$13,476 per full time DHS-funded consumer and about \$12,600 per full time private pay client.

The state has a backlog of roughly 20,000 people with developmental disabilities who have registered to receive DHS services, but for whom the state lacks funding. In Jo Daviess County, there are approximately 17 adults with developmental disabilities on the waiting list.

This means that, even if an individual or family registered for DHS funding, he or she may have to wait years before their name is randomly pulled from the waiting list and funding becomes available. Without DHS funding to rely on, most families cannot afford the cost of attending The Workshop on a year-round basis.

While otherwise-eligible men and women wait for funding, The Workshop has sufficient space and staffing to provide more clients with training services.

The Workshop’s Maxine Wearing Scholarship Fund would allow those with developmental disabilities the opportunity to attend The Workshop. The one-year scholarship could range from 1 day per week (approximately \$3,200 per year) up to 3 days per week (approximately \$9,828 per year) or anywhere in between.

PROCEDURES:

At the end of each fiscal year The Workshop Board of Directors will determine the total amount of funds to be made available as scholarships for the upcoming fiscal year.

Funding levels will be based on the following criteria: current assets and anticipated expenses; amount of scholarship funds disbursed in the previous year.

The Workshop's Board Programming Committee will be created to meet from time to time, but no less than annually, to review the amount of scholarship funds that have been made available, the number of possible scholarship recipients, and the size of scholarships to be awarded.

Scholarship recipients will be chosen at the sole discretion of the programming committee. In making their decisions, the committee will be guided by the following criteria:

- Recipients must be attempting to gain Medicaid/DHS funding for services;
- Recipients must be actively listed on the Illinois DHS PUNS list;
- Recipients must be at least 25 years old and residents of Jo Daviess County.;
- Potential impact on staffing needs;
- If sufficient funding is available, the committee may also offer scholarships to other individuals who would profit from attending The Workshop.

All scholarships will have a maximum one-year duration. At the end of each year the selection committee may decide whether to scholarship the recipient a new scholarship for the upcoming year.

The selection committee may terminate a scholarship immediately if the recipient fails to attend at least 85% of the days for which scholarship funding is provided. If an individual does not meet the criteria listed above they will be given the option of Private Pay for Day Services.

Private Pay

Private Pay applies only to individuals/families who have the means to pay for Day Services, such as trust fund, family income as defined by % of federal poverty guidelines.

For Day Services the rate charged to state will be utilized. The Individual or guardian-family member is then billed on a monthly basis after services are rendered. Monthly bills for services are based on the number of hours of service provided to the individual each month at the established hourly rate.